



Schellinger Construction Co., Inc.

Hot Plant Operator – Job Description

Location:	Various locations within 200 miles of Columbia Falls, MT
Reports to:	Paving Manager
Direct supervisory responsibility:	Yes

Functional Summary

Reporting to the Paving Manager, the Hot Plant Operator is responsible for operating the hot plant and supervising the assigned crew. Responsibilities include material production and testing, quality control, setup, maintenance, change-over, and tear down of the hot plant

Key Responsibilities

The responsibilities of the Hot Plant Operator include, but are not limited to:

Hot Plant Management & Operation

- Operate the company's portable hot plants at various job locations throughout central and western Montana
- Manage and schedule raw material deliveries, and oversee other employees assigned to hot plants
- Work closely with the Paving Manager to determine the most effective pit layout, ensure the hot plant operations and asphalt mix design are meeting the expected specifications, and meet the supply demands of the paving crew in a timely manner.
- Operate the loader and other heavy equipment in a safe and appropriate manner.
- Serve as the contact for the MDT asphalt tester who collects samples of asphalt mix for laboratory testing to measure compliance with volumetrics specifications
- Serve as the key contact for the MDT Plant Inspector for asphalt mix performance and supply
- Train new employees on the safe and efficient operation of the hot plant.
- Discuss and resolve issues and complaints in a timely manner.
- Identify and implement process improvements.
- Perform all communication and management activities in a professional manner, particularly during stressful situations.
- Monitor and manage crew member performance, ensuring the timely arrival and participation of all crew members, and notify employees of weather delays, prior to the start of work.

Safety & Compliance

- Ensure that "Safety First" is understood and demonstrated by the hot plant crew.
- Work in a safe, responsible manner to not intentionally or unintentionally injure yourself, or endanger the wellbeing of others.
- Identify and address potential hazards or safety concerns to ensure worker safety and OSHA compliance.
- Enforce and comply with company safety and EEO policies, DEQ and OSHA regulations and serve as the key contact on site.



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- Test materials, and adjust as needed, to ensure material specifications are being met.
- Ensure compliance with air quality and environmental permitting requirements relating to the hot plant and participate in DEQ stack tests.
- Understand pit boundaries and potential hazards associated with gravel mining.
- Attend DEQ and MSHA training as needed.
- Discuss, document and address all EEO complaints immediately.

Repair & Maintenance

- Perform, prioritize and schedule routine cleaning and maintenance to ensure smooth operation of the hot plant.
- Work with Shop Foreman and Paving Manager to plan for equipment repairs and purchases, and order equipment as required.

Administration

- Produce, review and submit daily production reports.
- Update work diary daily
- Daily review and approval of time cards.

Requirements/Experience

- High School Diploma or G.E.D. preferred
- Commercial Driver License preferred
- Computer and 480v/120v electrical experience necessary
- Minimum 5 years' experience within construction industry.
- At least 3 years' experience in working directly with a hot plant
- Willing to work overtime, as required.
- Work schedule is weather dependent, so flexibility is required.
- Work is performed in an outdoor setting, which includes inclement weather, heat and cold, and exposure to dust and asphalt.
- Must be physically able to repetitively lift and carry at least 75 LBS on a regular basis.
- Must comply with the company's drug and alcohol testing requirements.
- Successful applicant will be required to join or be a member of the Operating Engineers Union

Compensation and benefits offered with this role will be based on work experience and capability

Schellinger Construction Company is a drug free and Equal Employment Opportunity Employer.

Please apply online at www.schellingerconstruction.com or send resume to info@schellingerconst.com, fax to 406-892-2187 or mail to Schellinger Construction, PO Box 39, Columbia Falls, MT 59912. No phone calls please.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. Personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.